

Quality Assurance Surveillance Plan (QASP) for RST3

The On-Scene Coordinator/Contracting Officer Representative and/or Contracting Officer will monitor the following ten required services to be performed by the contractor

Required Services	Performance Standard	Method of Surveillance	Acceptable Quality Level for Assessed TDDs
Emergency Response	Contractor maintains a 24-hour, seven-days-a-week, year-round response capability and deploys within 2 hours of emergency response notification, unless notified otherwise.	OSC will document the Contractor's response time in the TDD Evaluation form.	Contractor deployed within 2 hours of an emergency response notification 90% of the time during the evaluation period, unless notified otherwise.
Assessment/Removal	Contractor will ensure that performance sampling and analysis tasks adhere to all quality assurance, quality control and chain-of-custody procedures specified in the QAPP.	OSC will review all QAPPs for completeness. OSC will monitor implementation of the QAPP for accuracy and document findings in the TDD Evaluation form.	Sampling conducted by the contractor adheres to the QAPP for 90% of the TDDs reviewed that required sampling to be performed during the evaluation period.
Site Safety	Contractor will develop and manage a site safety plan, if	OSC will review and approve the Contractor's site safety plan to	The site safety plan was approved as submitted or only required one round of revisions 85% of the time

	required, to protect all personnel working on site.	ensure all applicable OSHA regulations are met.	during the evaluation period.
Cost Control	Contractor displays initiative in controlling overall TDD costs.	OSC will document the Contractor's initiatives to control the overall costs in the TDD Evaluation Form.	The Contractor employed cost savings initiatives on 50% of the TDDs reviewed during the evaluation period.
Administrative Records	Contractor will compile Administrative Records accurately and in a timely manner.	OSC will review Administrative Records for accuracy and timeliness of submission.	Administrative Records are timely and accurate 80% of the time during the evaluation period.
Environmentally Preferable Practices	Contractor will implement environmentally preferable practices.	OSC will document the Contractor's efforts to employ environmentally preferable practices in the TDD Evaluation Form.	The Contractor employed environmentally preferable practices on 50% of the sites, of the TDDs reviewed during the evaluation period.
Preparedness Activities	Contractor will provide technical support with reviewing and analyzing federal, state, local, and regional response contingency plans.	OSC will review contingency plans and document the Contractor's timeliness, thoroughness and accuracy of reviews in the TDD Evaluation Form.	The plan review comments are thorough and accurate and completed in the specified timeframe 90% of the time during the evaluation period.

Contract Management	Contractor will effectively manage the Core Response Team to maximize utilization of personnel and to minimize cost. Contractor will track costs and provide accurate and timely cost accounting reports. Contractor will effectively manage subcontracts so work progresses on schedule.	The CO and COR will monitor staffing on TDDs to ensure that all CRT personnel are fully utilized to perform the contract requirements. The OSC will document the receipt and accuracy of daily cost accounting reports. The OSC will document any delay in the Site schedule caused by a subcontract issue.	Issues related to the performance standards are satisfactorily addressed in a single meeting 90% of the time during the evaluation period.
Subcontracting	Contractor will award subcontracts utilizing proper procedures and submit subcontract consent packages as required.	OSC/CO will review subcontracting consent packages to ensure subcontracts are awarded properly.	Subcontract consent packages for each site are accurate and complete as submitted 80% of the time during the evaluation period.

